



HENGYI INDUSTRIES SDN BHD

*Excellence in developing Petrochemicals;
through pursuing Innovation and Business sustainability*

Hengyi Industries Sdn Bhd is set to develop an Integrated Refinery and Aromatics Cracker Project on Pulau Muara Besar (PMB) in Brunei Darussalam. The investment amount for Phase 1 of the proposed Project is projected at US\$ 4 billion and will generate more than 1500 jobs in Brunei Darussalam.

We are inviting interested applicants to write in for the following vacant positions. The Job specifications and requirements are as follows:

1. Mandarin Teacher cum Training Management Officer (3 post)

Roles and Responsibilities:

- Responsible for teaching Mandarin in cooperative education projects.
- Responsible for organizing and implementing Bruneian staff training.
- Develop interactive instructional programs to engage staff in learning process.
- Update course materials based on changes in curriculum plan.
- Responsible for the management and implementation of training records and training assessment.
- Monitor staff's training performance and provide feedback to improve learning and development.
- Complete other tasks assigned by superior leaders.

Requirements:

The successful candidate shall have a minimum of 2 years' Mandarin teaching or training related professional work experience. Priority will be given to candidates who meets the following criteria:

- Hold a bachelor's degree or above.
- Familiar with work process related to human resources.
- Able to organize internal and external training within the company.
- Able to organize teaching material and workflow.
- Able to communicate well in English and Mandarin.

A comprehensive and attractive remuneration package will be offered to the successful candidates depending on their qualification and experience. Preference will be given to Brunei Citizens and Permanent Residents of Brunei Darussalam.

Interested applicants are requested to write in via e-mail to hr@hengyi-industries.com or submit a full resume quoting the relevant position by **5:30pm** on the **12th August 2020** to the following address:

**Human Resources Department
Hengyi Industries Sdn Bhd
Plot 30, 31 & 32, Serasa Muara Industrial Estate
Brunei-Muara District, BT1728
Negara Brunei Darussalam**