



HENGYI INDUSTRIES SDN BHD

*Excellence in developing Petrochemicals;
through pursuing Innovation and Business sustainability*

Hengyi Industries Sdn Bhd is set to develop an Integrated Refinery and Aromatics Cracker Project on Pulau Muara Besar (PMB) in Brunei Darussalam. The investment amount for Phase 1 of the proposed Project is projected at US\$ 4 billion and will generate more than 1500 jobs in Brunei Darussalam.

We are inviting interested applicants to write in for the following vacant positions. The Job specifications and requirements are as follows:

1. Warehouse Team Lead (2 post)

Roles and Responsibilities:

- To supervise and guide the warehouse keeper and check on newly arrived materials specifications, models and quantities
- Labelling and handling warehouse materials in accordance to classification of materials
- Distribute materials to relevant department in accordance to the warehouse material distribution system, to handle the delivery on time and prepare the offline ledger
- Regular stock checks of warehouse materials and accessing profit & loss based on inventory checks
- To report weekly work content report to relevant supervisor on time
- To ensure safety precautions in the warehouse (i.e. check fire equipment regularly and fill in the safety ID)
- Daily maintenance of warehouse materials and organize quality service activities.
- Responsible for material and vehicle management handling.

Requirements:

The successful candidate shall have a minimum of 4 years' experience in relevant industry. Priority will be given to candidates who meets the following criteria:

- Hold a diploma, bachelor's degree or above, majored in warehousing, logistics or related.
- Relevant working experience in purchasing process, manufacturing process, inspection and storage method.
- Proficient in the process flow and related material composition of a refinery and warehouse control safety operations.
- Good communication skills, coordination and leadership skills.

A comprehensive and attractive remuneration package will be offered to the successful candidates depending on their qualification and experience. Preference will be given to Brunei Citizens and Permanent Residents of Brunei Darussalam.

Interested applicants are requested to write in via e-mail to hr@hengyi-industries.com quoting the relevant position by **5:30pm** on the 13th May 2022 to the following address:

Only Shortlisted applicants will be notified