



# HENGYI INDUSTRIES SDN BHD

*Excellence in developing Petrochemicals;  
through pursuing Innovation and Business sustainability*

**Hengyi Industries Sdn Bhd** is set to develop an Integrated Refinery and Aromatics Cracker Project on Pulau Muara Besar (PMB) in Brunei Darussalam. The investment amount for Phase 1 of the proposed Project is projected at US\$ 4 billion and will generate more than 1500 jobs in Brunei Darussalam.

We are inviting interested applicants to write in for the following vacant positions. The Job specifications and requirements are as follows:

## 1. HR SAP Specialist (1 post)

Roles and Responsibilities:

- Responsible for the business support of SAP HR module. Cooperate with SAP implementers to do the online operation of SAP human resources modules such as data collection, migration, configuration, testing and commissioning of SAP system.
- Continuously improve the data quality in SAP and OA systems, and check and maintain the information in SAP and OA systems.
- Provide business guidance and training on the use of SAP human resources system.
- Responsible for data maintenance of SAP, OA, and other information systems. Update data changes in a timely and accurate manner.
- Master the professional knowledge and relevant policies, regulations, and systems within the business scope of human resources.
- Analyse and handle problems and all kinds of emergencies in the management of SAP and OA systems.
- Complete the other tasks assigned by the supervisor.

### Requirements:

The successful candidate shall have a minimum of 3 years' work experience in human resources in petrochemical industry. Priority will be given to candidates who meets the following criteria:

- Hold a bachelor's degree or above in petrochemical related field.
- Familiar with SAP system and OA system knowledge and human resources modules.
- Experience in the use and maintenance of large-scale human resources SAP system and OA system.
- Strong SAP system business operation ability and OA process management ability.
- Strong program ability, including the ability to sort out, analyse and optimize SAP and OA processes.
- Familiar with the relevant professional knowledge of labour law and relevant laws and regulations of people's republic of China.
- Strong communication and coordination.

A comprehensive and attractive remuneration package will be offered to the successful candidates depending on their qualification and experience. Preference will be given to Brunei Citizens and Permanent Residents of Brunei Darussalam.

Interested applicants are requested to write in via e-mail to [hr@hengyi-industries.com](mailto:hr@hengyi-industries.com) quoting the relevant position by **5:30pm** on the **19<sup>th</sup> December 2022** to the following address:

**Only Shortlisted applicants will be notified**