



HENGYI INDUSTRIES SDN BHD

*Excellence in developing Petrochemicals;
through pursuing Innovation and Business sustainability*

Hengyi Industries Sdn Bhd is set to develop an Integrated Refinery and Aromatics Cracker Project on Pulau Muara Besar (PMB) in Brunei Darussalam. The investment amount for Phase 1 of the proposed Project is projected at US\$ 4 billion and will generate more than 1500 jobs in Brunei Darussalam.

We are inviting interested applicants to write in for the following vacant positions. The Job specifications and requirements are as follows:

1. Mandarin Teacher cum Training Management Officer (1 post)

Roles and Responsibilities:

- Responsible for teaching Mandarin in cooperative education projects.
- Responsible for organizing and implementing Bruneian staff training.
- Develop interactive instructional programs to engage staff in learning process.
- Update course materials based on changes in curriculum plan.
- Responsible for the management and implementation of training records and training assessment.
- Monitor staff's training performance and provide feedback to improve learning and development.
- Complete other tasks assigned by superior leaders.

Requirements:

The successful candidate shall have a minimum of 2 years' Mandarin teaching or training related professional work experience. Priority will be given to candidates who meets the following criteria:

- Hold a bachelor's degree or above.
- Familiar with work process related to human resources.
- Able to organize internal and external training within the company.
- Able to organize teaching material and workflow.
- Able to communicate well in English and Mandarin.

2. Bus Driver (1 posts)

Roles and Responsibilities:

- Drive buses in order to transport passengers from one place to another.
- Responsible for the safety and comfort of their passengers while they travel on bus.
- Transport people through local routes, making scheduled stops to pick up and drop off passengers.
- Checking transport passes.
- Helping passenger with difficulties for get in and drop off.
- Driving legally and safely.
- Monitoring vehicle parts.
- Dealing with any anti-social behavior on the bus.

Requirements:

The successful candidate shall have a minimum of 2 years work experience driving 21 seaters or 45 seaters. Priority will be given to candidates who meets the following criteria:

- Possess at least O'level or equivalent qualification.
- Acquire Class 6 driving license.

- Able to work under pressure and on shift.
- Responsible, reliable and have excellent driving skills.
- Have good knowledge about routes and geography.
- Being polite and assertive.
- Have knowledge about other languages for overseas travels.
- Have high attention to details.
- Have interpersonal abilities.
- Have knowledge about safety and health issues.
- Be medically and physically fit and possess good communication skills.

A comprehensive and attractive remuneration package will be offered to the successful candidates depending on their qualification and experience. Preference will be given to Brunei Citizens and Permanent Residents of Brunei Darussalam.

Interested applicants are requested to write in via e-mail to hr@hengyi-industries.com or submit a full resume quoting the relevant position by **5:30pm** on the **11th January 2021** to the following address:

**Human Resources Department
Hengyi Industries Sdn Bhd
Plot 30, 31 & 32, Serasa Muara Industrial Estate
Brunei-Muara District, BT1728
Negara Brunei Darussalam**